

## **Windmills Privacy Statement**

Windmills value your custom and your privacy is important to us. To help protect your privacy we display the Windmills privacy statement on our website. Windmills privacy statement highlights our online information and how your personal identifiable information is collected and used if you are using the two online services requesting it. This includes the Windmills shop online and the contact form for getting in touch with us.

### **Information we collect when using the Windmills online shop**

You can order products and resources through our online shop. When making a purchase you will be asked for the following information: Name, address, email, telephone (\*denotes mandatory). In order to pay for the resources you will be asked for your credit/debit card information.

When you provide this information about yourself using the online shop we use that information only to complete that order. This information is not shared with outside parties except to the extent necessary to complete the order. If you provide information about someone else during your purchase process, we use this information only to ship the product and to confirm delivery. It is not shared with outside parties except to the extent required to complete the order. Windmills acknowledges your order with the reply email address you have provided when making the order.

### **Contacting Windmills**

You can contact Windmills using the contact form on the website. You will be asked for your name and address and email.

Windmills do not use or share the personally identifiable information provided to us on line in ways unrelated to those highlighted above without seeking your permission.

### **Windmills Data Security**

To prevent unauthorised access, maintain data accuracy and to ensure the correct use of information Windmills has established appropriate data security management procedures to safeguard and secure information we collect online. This is available on request by contacting us.

Please contact Windmills by telephone (01704) 874903 or contact form online if you require any further information in relation to this privacy statement.